

Project Manager European Correspondent

The European Clinical Research Infrastructure Network (ECRIN, www.ecrin.org), a public research organisation, is currently recruiting a **European Correspondent** (Clinical project manager), to be based at its office in Toulouse, France.

About ECRIN:

ECRIN is a non-profit, distributed infrastructure with the legal status of a European Research Infrastructure Consortium (ERIC), obtained in 2013.

ECRIN provides support to the management (sponsor tasks) of multinational clinical research projects in Europe. ECRIN is based on the connection of national networks of clinical research infrastructures (clinical trial units) having the capacity to manage trials locally and to provide services (regulatory and ethical submission, monitoring, project management, vigilance, ...). The ECRIN core team is based in Paris (headquarters), and local experts (European Correspondents) are in each Member and Observer country across Europe.

ECRIN provides information and services to sponsors and/or investigators for the preparation and the conduct of multinational clinical studies, in any disease area.

Most of the ECRIN-supported projects are funded by the European Union's Horizon Europe (HE) Programme or the Innovative Health Initiative (IHI).

About the Position:

The post holder will be offered an initial twelve-month contract with the possibility of renewal.

This is a unique opportunity for a motivated individual who wishes to further develop his/her career in clinical research and his/her experience of multinational research projects. The ECRIN European Correspondent for France plays a pivotal role in the coordination of activities within ECRIN, strengthening the interaction of ECRIN and the national network (F-CRIN), in order to facilitate and support participation in European multinational collaborations.

Main Responsibilities:

The main duties of the ECRIN-ERIC European Correspondent will include the following:

- Providing the key contact point in France for ECRIN and the network of European Correspondents in other ECRIN countries.



- Providing advice and support to national investigators and sponsors wishing to develop European multinational studies through ECRIN.
- Coordination of ECRIN clinical projects carried out in France and the provision of ECRIN services (regulatory and ethical submission, monitoring, project management, ...) as appropriate and in a timely manner.
- Participating, as part of the ECRIN team, in the development and maintenance of the ECRIN quality management systems, and sharing regulatory knowledge to facilitate the activity of the national representatives in the ECRIN activities.
- Be required to work closely with other members of the national network, research stakeholders and French regulatory authorities and any other relevant professional bodies/organisations. In addition, excellent external links will be required with ECRIN team (core group and other European correspondents in other countries).
- Undertake any ad hoc initiatives as required by the ECRIN-ERIC Management office.

Requirements:

- University degree in Health or Life Science.
- Multinational clinical research experience.
- Strong knowledge of the clinical development process, of GCP, and local and international regulatory requirements.
- Desirable complementary knowledge of experimental design, statistics and data management.
- Good organisational skills demonstrated by a proven ability to manage a range of different projects simultaneously, and a problem-solving mindset.
- Ability to interact positively with a wide range of professionals, including senior staff, across different organisations, including clinical research staff and regulatory authorities. Ability to participate constructively and enthusiastically in meetings and decision-making processes and to use own initiative, as appropriate.
- Good oral and written communication skills.
- Excellent written and spoken English and French (working languages).

Position located in Toulouse, France, with travel within France as appropriate, to the ECRIN management office located in Paris, and in Europe

The post is under the hierarchical responsibility of ECRIN Senior European correspondent, Team lead in France. The European Correspondent shall work in close collaboration with the ECRIN team (core team based in Paris and European Correspondents based in country).

This is a 12-months position, and the salary is set according to European/international standards for similar positions and will depend on qualifications and experience.

Place of employment: Toulouse, France, where ECRIN has its national partner F-CRIN coordination unit.



The post is a full-time twelve-months contract (CDD) according to French law with the possibility of renewal. We can consider applications for part-time employment.

It will satisfy a person who enjoys working in a young, international and friendly environment.

The salary is set according to European/international standards for similar positions and will depend on qualifications and experience.

ECRIN headquarters are in Paris. We are a highly multicultural, collaborative and inclusive team, committed to ensuring our employees feel valued, supported and enabled to reach their professional potential.

Diversity and inclusion: ECRIN values inclusiveness, equal opportunities and non-discrimination. It offers attractive conditions and benefits appropriate to an international research organisation.

Benefits:

- All employer's coverage following the French law: collective life and health insurance (prevoyance and mutuelle), complementary pension
- 35h-week with flexible working arrangements,
- Subsidised transport
- Meal vouchers

HOW TO APPLY: A letter of motivation with a Curriculum Vitae (European format with photo) shall be addressed to Mrs Alicja Szofer-Araya (admin@ecrin.org).

Deadline to receive applications: 21 November 2025

Expected start date: 1 January 2026 / as soon as possible

ECRIN is an inclusive, equal opportunity and non-discrimination employer offering attractive conditions and benefits appropriate to an international research organisation. More information on ECRIN at www.ecrin.org